

## **GENERAL BOARD OF DISCIPLES CHRISTIAN CHURCH MINUTES OF FEBRUARY 7, 2016**

The General Board met at Disciples Christian Church at 3:30pm on February 7, 2016. Kay Bjornen, president opened the meeting with prayer. Members present were: Kay Bjornen, Carol Smith, Lynne Shaw, Mike Bouvier, Scott Taylor, Mary Helen Buttman, Tim Collins, Dee Lynd, and Jenith Mashek. Members were asked if they had looked over the minutes from the December 12, 2015 meeting which was posted on the Disciples website. Kay said that she will send an email notice in the future reminding people of the meeting and to read the minutes from the previous meeting.

Tim Collins gave a treasurer's report. There is a total of \$52,535.37 in checking and \$29,452.28 in savings for a total of \$81,987.65. Of the total in checking, \$29,767.38 is designated funds. Total income in 2016 to date is \$17,590.02. See attached treasurer's report.

Old business:

Scott reported that with the introduction of short term teams to carry out specific projects, the question was "do we need to change by-laws" or will commissions still be operating. Since we need the overall chairperson from each commission area to select teams to do projects, there should not be a need to make any changes to the by-laws at this time. He reported that he was happy with the outcome of the APE planning session. Among other things, 22 people attended and there were new events placed on the calendar for 2016.

Kay reported that the Search Committee for a new pastor met earlier in the day with the Associate Regional Minister, Michael Davison. It was a good way to get started and he gave very helpful advice. A survey from the congregation will be needed as input for the type of minister we need. Updates on the committee's progress will be shared in the Disciplegram. The committee meetings themselves are not open meetings.

We have not had a functioning Safety Committee for a couple of years. Kay, Dee, and Scott will serve as a committee to review the policy of the Safety Committee and try to get it working again.

New business:

Tim presented a Banking Policy proposal. The first recommendation would grant six people signature authority on the checking and savings account. The second will cover how offerings are counted and money deposited. The policy is attached. Tim made the motion that the proposal be accepted. It was seconded by Carol, and approved by the board.

Tim also presented a DCC Delegation of Authority Policy which would specify which individuals would have authority to approve bills for payment. An additional Policy Addendum would specify individuals who are delegated the authority to approve expenditures from the

Restricted Checking and/or Savings Accounts. The details of the proposals are attached. Tim moved and Lynne seconded accepting the proposal. The motion carried.

Tim said that the 2016 Budget was not broken down into line items. Each commission chair is encouraged to break out their piece of the budget so that they and the church can know how the money is being used. Tim will email the chairs and ask for that breakdown.

With no further business the meeting was adjourned with prayer by Pastor Scott.

Respectfully submitted,

Jenith Mashek, Recording Secretary