

**MINUTES OF THE CABINET MEETING  
DISCIPLES CHRISTIAN CHURCH  
APRIL 24, 2016**

The cabinet meeting was called to order by Larry Cowan, Vice-President. Kevin Bennett led the group in prayer. Members present were: Larry Cowan, Scott Taylor, Adele Moore, Carol Smith, Marit Grant, Dee Lind, Cindy Bennett, Jenith Mashek, Patrick Johnson, Kevin Bennett, Mary Helen Buttman, Joe Brown, Pat Brown, Tim Collins, Lynne Shaw.

Larry asked that as we think about the church and community, what should we be doing in the next few months? He asked what should be put on the church calendar.

Scott suggested a semi-annual planning update of the cabinet. He suggested June 18 as a possible date for a half day meeting.

The status of the 2016 DCC yearbook was asked. Tim is working on an on-line directory. Mary Helen asked if we could get Disciples calendars for officers and team members so that they can be aware of special church dates.

Lou Ann Mitchell has resigned as secretary. She is working on an updated job description. The personnel committee will be going to Career Employment to secure a temporary person. The board will meet Sunday, May 1, after church to approve recommendations of the personnel committee. We will very much miss Lou Ann's talents and expertise in the office.

Dee reported on Children's work. The children will be performing the story of Noah during the children's moment on May 8. They will also give a flower to each woman at the end of the service to honor mothers. Graduation Sunday for our seniors will be May 22<sup>nd</sup>. Dee needs some volunteers to help decorate and set up the fellowship hall. Marit mentioned that some of the congregation does not know what goes on in Children's Church. They plan to make a video of various parts of the children's service to share perhaps before a church worship service. Nothing has been announced about the summer camp program, and there are children who would be eligible to attend. A youth mission trip is being planned for late June. Vacation Bible School is being scheduled for the first week of August. Our Savior Lutheran Church will be asked if they would consider joining DCC.

Mary Helen reported for Outreach that our Father's Day focus will be on giving to the Car Repair Fund which is sponsored by Church Women United. We are interested in where our members volunteer. There may be a card in the bulletin soon, or there may be a sign-up sheet where people can list their volunteer hours. With the cuts in school funding, we need to be thinking of ways the church can give support to the schools.

Tim gave the finance report. There is approximately \$71,000 in checking \$29,500 in savings. We may move some from checking into savings. To date, giving is exceeding pledges. Jenny Downey would if asked, send out a letter to members in early summer of their giving to date.

Kevin reported that the Worship team continues to try to be creative and to incorporate all groups into worship. Adele mentioned that we seldom have an usher at the door and the Elders have so many responsibilities that they are not carrying out their greeter duties. It was suggested we need to either ask people to take those assignments or “let everyone think of themselves as greeters.” It was suggested that we make a list of every duty that must be done each week so that people can see how many places there are to fill. It was mentioned that one church that was visited had a greeter who wore a badge and was able to answer questions. Tim asked if we really use the black sign-in folders passed down the aisle each week. We have someone counting attendance. It does help new persons learn names of people on their row. Should we continue using a bulletin when everything is printed on the screen? It helps visitors know what to expect. It also helps those who are not able to read what is on the screen.

Joe reported for House and Grounds that Vertigrees Valley Electric Company accepted responsibility for the damage done to the parking lot and lights. The cost of repairing the parking lot is \$6900. The work will be done in May and at the same time the east parking lot resurfacing will be completed. Funds have been donated for that. There has been about \$1000 in expense to remove trees and brush along the west property line. That can probably come from the contingency fund. William Shiflett is looking for an Eagle Scout project and Joe suggested that he work on the northeast corner of the property which has too many trees and undergrowth. Maybe that area could be raised and make a little park there. It would be up to William to develop a plan, and he would need the help of others to get it accomplished. William is enthusiastic.

Carol reported that the MAE (Marketing, Advertising, Evangelism) team has reworked the east entry to make it more appealing to visitors and members. One coat rack was removed, two conversation centers have been set up and the welcome center placed in the center where guests will see it first. Scott has built a wonderful sign up center across from the office door. The plants are going to be retired from the area. There were a lot of positive remarks.

Adele reported for the Elders that we need to emphasize doing a better job of greeting on Sundays. Elders are keeping in touch with our homebound members each week. It was asked if the report might go out to others who would like to stay in touch with the homebound.

Pat reported for Member Care that she has not been able to fill out all of the dates needed with volunteers. The responsibilities include sending cards to those having birthdays, or other special events, sympathy and get-well cards. Making hospital visits to members is another responsibility. Scott mentioned the Buddy system which he is trying to get organized, where people would partner with someone who needs a ride to church. It could develop into a ministry.

Joe suggested that it would be helpful to have a list of the church officers and team leaders along with their phone numbers for members and visitors.

Marit reported for Fellowship that the Uno de Mayo party will be next Sunday. They will be putting up some decorations on Tuesday. It is a pot luck, but there will also be Hispanic foods for tasting.

Under new business, Lynne said that Barbara Failing told her of a church who had a table for people to bring their excess garden produce to share with the congregation. She asked if Barbara would be willing to work with that project and Barbara agreed. Because a table could be in the way, a red wagon that could easily be moved was suggested. Barbara would be responsible for getting any left-overs to Concern or another food pantry. This could be under the Green Team umbrella, with Kevin Bjornen, chair.

Scott gave the pastor's report. He likes the way the teams are working. We want visitors and want our space welcoming. We want to show excitement in our greetings. Our greeting should be a conscious action. How do we get people out for meetings? We need better reminders, the robo call, email, use of the church calendar. Several times Scott has filled in as driver for the circuit ride and used our van. He is now taking an employment course so that he can drive the circuit ride bus. He would be able to be a substitute, not a regular driver.

Kevin is going to look at the church web site and add new information as needed.

The next cabinet meeting will be May 15<sup>th</sup> after church. Scott closed with a reading from John Shea's book.

Respectfully submitted,

Jenith Mashek, recording secretary